

# Olive Branch Counseling and Training

## Insurance Verification Form

Date: \_\_\_\_\_ Existing Patient / New Patient

Patient's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Patient's SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ TX \_\_\_\_\_ Zip: \_\_\_\_\_

Patient e-mail address: \_\_\_\_\_

Insured's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Insured's SSN: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Ins Phone: On File

Initial Appt Date: \_\_\_\_\_ Dx: \_\_\_\_\_

**ID #:** \_\_\_\_\_ **Group #:** \_\_\_\_\_

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(Complete to this line)

Effective date of policy: \_\_\_\_\_ Calendar / Fiscal

Network Status: **IN** **OUT** Covered Services: **SMI** **Family** **30min** **45min** **60min**

Deductible: \_\_\_\_\_ Deductible Met: \_\_\_\_\_ Co- Insurance: \_\_\_\_\_

Co-pay: \_\_\_\_\_ Yearly Visit Limitations: \_\_\_\_\_

Pre-Authorization Required: **No** **Yes** Auth # \_\_\_\_\_

Auth # Effective Dates \_\_\_\_\_ thru \_\_\_\_\_ # of Visits: \_\_\_\_\_

Referral from PCP Required: **Yes** **No**

### Contracted Rates

Initial Session: \_\_\_\_\_ Follow up sessions: \_\_\_\_\_

Mail Claims to: \_\_\_\_\_

Payor ID: On File Spoke with: \_\_\_\_\_

Fax info to TDI Services: \_\_\_\_\_ Date: \_\_\_\_\_

E-mail info to provider: \_\_\_\_\_ Date: \_\_\_\_\_

\*This is only an estimation of benefits and all payments are subject to policy guidelines, medical necessity and member eligibility at the time services are performed.